



MATTHEW PAVELKA SCHOLARSHIP PROGRAM

Turning Potential into Possibility

NOW ACCEPTING APPLICATIONS

OUR PURPOSE

The Matthew Pavelka Scholarship Fund was established in honor of Burbank Police Officer Matthew Pavelka, who tragically lost his life in the line of duty on November 15, 2003.

The purpose of the Matthew Pavelka Scholarship is:

- To provide an award for high school seniors who have demonstrated outstanding effort to pursue a vocational goal.
- To motivate students to dedicate themselves more thoroughly and responsibly to their education or training.
- To encourage students to strive for excellence and distinction in whatever they undertake.

RULES OF ELIGIBILITY

- Applicant must have applied, or about to apply for admission to a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education.
- Applicant must also be a graduating high-school senior from: Burbank High School, John Burroughs High School, Monterey High School, Providence High School, or the dependent of a Burbank Police Officers' Association current active or retired member.

THE MATTHEW PAVELKA FUND

The Burbank Police Foundation Matthew Pavelka Fund was established after Officer Matthew Pavelka tragically lost his life in the line of duty on November 15, 2003, and Officer Greg Campbell was gravely wounded. In that one instance of brutal gun violence, an entire community was devastated.

Less than 24 hours after the incident, our community's unbelievable generosity began to pour in. The businesses and residents of Burbank and the surrounding communities' kindness and support was overwhelming. The Burbank Police Foundation established a fund for the donations. There was never a question as to the career path that Officer Matthew Pavelka would follow. After high school he joined the Air Force - only because he was too young to enroll in a police academy.

He served for five years as a military policeman, received an associate of arts degree in criminal justice, and intended on further pursuing his education in his chosen field.



SCHOLARSHIP AWARDS

Five Scholarships up to \$4,000 available.

Application deadline: February 27, 2026

HOW TO APPLY

Eligible students may obtain scholarship applications from their school counselor or advisor. For additional information, or to donate to the Matthew Pavelka Scholarship Fund, please contact the Burbank Police Foundation at (818)237-9032 or visit burbankpolicefoundation.org.

The Burbank Police Foundation is a not-for-profit 501(c)(3) organized and supported by Burbank residents, the local business community and members of the Burbank Police Department, independent of the City of Burbank. All donations are tax deductible to the fullest extent of the law. Our Tax I.D. is 72-1588601.



Matthew Pavelka Scholarship Awards Program 2026

Purpose and Guidelines

The purpose of the Scholarship Awards Program:

- To provide an award for high school seniors who have demonstrated outstanding effort to pursue a vocational goal.
- To motivate students to dedicate themselves more thoroughly and responsibly to their education or training.
- To encourage students to strive for excellence and distinction in whatever they undertake.

The guidelines of the Scholarship Awards Program:

Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School, Providence High School, Burbank Police Officers' Association current active or retired member's dependent.

Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, whether public or private, offering academic, or vocational courses leading to a secondary education.

Applicants must provide a completed application form.

One current wallet size school photo I.D.

A complete copy of the applicant's high school transcript.

Two letters of recommendation. One letter must be from a current 12th grade teacher or counselor. One letter may be written by any adult, who is not a relative.

Applicants must submit completed applications and all requested materials to the Burbank Police Foundation by February 27, 2026. Incomplete or late applications will not be considered. Scholarship Award recipients will be notified by March 13, 2026.



Matthew Pavelka Scholarship Awards Program 2026

Applicant Checklist

- ☐ Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School and Providence High School, Burbank Police Officers' Association current active or retired member's dependent.
- ☐ Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, whether public or private, offering academic, or vocational courses leading to a secondary education.
- ☐ Complete pages 1-2 of the attached application form, type or print legibly.
Provide one current wallet size school photo I.D.
- ☐ Provide one complete copy of the applicant's high school transcript.
- ☐ Two letters of recommendation. One letter must be from a current 12th grade teacher or counselor. One letter may be written by any adult, who is not a relative.
- ☐ Applicants must submit completed applications and all requested material to the Burbank Police Foundation by February 27, 2026. Incomplete or late applications will not be considered.

**Completed scholarship information may be mailed to:
Burbank Police Foundation, P.O. Box 4069, Burbank, CA 91503.**

**Hand deliver to the BPF office located in the Burbank Police Department,
200 No. Third St. Burbank, CA**

Please call the Burbank Police Foundation at (818) 237-9032, if you need any further assistance.

**Completed scholarship applications and requested materials due by
February 27, 2026.**



Matthew Pavelka Scholarship Awards Program 2026

Timelines

Timeline Packets provided to all schools by Friday, January 30, 2026. This is a firm date for delivery.

February 27, 2026

Applicants must submit completed applications and all requested material to the Burbank Police Foundation. Incomplete or late applications will not be considered.

March 2, 2026

MP Committee receives applications for review.

March 11, 2026

MP Committees top three name shall be selected.

March 13, 2026

Applicants selected shall be notified via email of assigned interview appointment.

March 18, 2026

Scheduled appointment must be confirmed by recipients.

The following dates are subject to change

March 25 & March 26, 2026

Interviews will be scheduled from 3:30 p.m. – 5:30 p.m., for the top three applicants selected from each school and BPOA.

March 31, 2026

Announcement of Scholarship Award recipients selected.

May 5, 2026

Presentation of Scholarship Awards at the Burbank City Council Meeting at City Hall.

Application

Please type or print legibly.

Today's Date: ____ / ____ / ____

Date of Birth: ____ / ____ / ____

Student Full Name

Street Address

City

State

Zip Code

Student Phone Number

Student Email Address

Parent/ Guardian Full Name

Street Address

City

State

Zip Code

Parent/ Guardian Phone Number

Parent/ Guardian Email Address

Name of parent who is a current Active or Retired BPOA member (if applicable):

High School

Phone Number

Date of Graduation

Principal

College you will attend (if uncertain, list the colleges to which you have applied) and expected graduation date:

Names and amounts of any college scholarships or grants which you have already won for academic year 2026-2027:

Honors or awards received in high school

Please answer all questions. Include any information you feel would be significant to the committee in making their decision. We are looking for information regarding your character and ethical standards. You may attach information to the application if additional space is needed.

Why have you chosen to attend college?

What is your career pathway and why did you choose it?

What experiences or people have shaped your personal development?

I understand and agree that if I am awarded a scholarship by the foundation, the Scholarship Award in the amount of \$1,000.00 annually, payable only upon official proof of completion of a full academic school year from a recognized junior college, accredited college or university, whether public or private, offering academic, or vocational courses leading to a secondary education. The Scholarship Award will be payable up to a maximum of 4 consecutive years, totaling \$4,000.00.

Today's Date: ____ / ____ / ____

Signature: _____



Matthew Pavelka Scholarship Awards Program 2026

Photo Release Form

Burbank Police
Foundation P.O. Box
4069 Burbank, CA 91503

Permission to Use Photograph

Subject: Matthew Pavelka Scholarship Awards Presentation/Reception

I grant to Burbank Police Foundation, its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize Burbank Police Foundation, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Burbank Police Foundation may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Signature: _____

PLEASE PRINT BELOW.

Full Name _____

Address _____

Today's Date: ____ / ____ / ____

Parent/ Guardian Signature _____

(If under age 18)