



BURBANK POLICE
FOUNDATION

**Matthew Pavelka Scholarship
Awards Program
2024**

Purpose and Guidelines

The purpose of the Scholarship Awards Program:

- To award graduating high school seniors who have demonstrated outstanding effort to pursue a vocational goal.
- To motivate students to dedicate themselves thoroughly and responsibly towards their education or training.
- To encourage students to strive for excellence and distinction in whatever they undertake.

The guidelines of the Scholarship Awards Program:

- Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School, Providence High School, Burbank Police Officers' Association current active or retired member's dependent.
- Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education.
- Applicants must provide a completed application form.
- One current wallet size school photo I.D.
- A complete copy of the applicant's high school transcript.
- Two letters of recommendation. One letter must be from a current 12th grade teacher or counselor. One letter may be written by any adult, who is not a relative.
- **Applicants must submit completed applications and all requested materials to the Burbank Police Foundation by March 8, 2024. Incomplete or late applications will not be considered.**

Scholarship Award recipients will be notified by March 20, 2024.



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SCHOLARSHIP APPLICATION CHECK LIST

- Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School and Providence High School, Burbank Police Officers' Association current active or retired member's dependent.
- Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education. Applicant will receive Scholarship Award upon official proof of completion of school year.
- Complete pages 1-2 of the attached application form, type or print legibly.
- Provide one current wallet size school photo I.D.
- Provide one complete copy of the applicant's high school transcript.
- Two letters of recommendation. One letter must be from a current 12th grade teacher or counselor. One letter may be written by any adult, who is not a relative.
- Applicants must submit completed applications and all requested material to the Burbank Police Foundation by March 8, 2024. Incomplete or late applications will not be considered.

Completed scholarship information may be mailed to:

Burbank Police Foundation, P.O. Box 4069, Burbank, CA 91503.

Hand deliver to the BPF office located in the Burbank Police Department, 200 No. Third Street, Burbank.

Please call the Burbank Police Foundation at (818) 237-9032, if you need any further assistance.

**Completed scholarship applications and requested materials due by
March 8, 2024.**



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2024**

Timeline

March 8, 2024

Applicants must submit completed applications and all requested material to the Burbank Police Foundation. Incomplete or late applications will not be considered.

March 11, 2024, – Committee receives applications for review.

March 19, 2024, – Committee's top three names must be selected.

March 20, 2024, applicants selected shall be notified of interview appointment.

March 26 & March 27, 2024

Interviews will be scheduled from 3:30 p.m. – 5:30 p.m., for the top three applicants from each school.

April 4, 2024

Announcement of Scholarship Award recipients selected. Need names of recipients in order to get awards in time for presentation.

April 24, 2024 – Time and Location TBD

Presentation of Scholarship Awards



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APPLICATION FOR MATTHEW PAVELKA SCHOLARSHIP AWARD

Please type or print legibly.

Date: _____

Student Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Date of Birth: _____

Parent/Guardian: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Email _____

Name of parent who is a current Active or Retired BPOA member (if applicable):

High School: _____ Phone: _____

Date of Graduation: _____ Principal's Name: _____

College you will attend (if uncertain, list the colleges to which you have applied)
and expected graduation date: _____

Names and amounts of any college scholarships or grants which you have
already won for academic year 2024 – 2025: _____

Honors or awards received in high school: _____

Answer all questions. Include any information you feel would be significant to the committee in making their decision. We are looking for information regarding your character and ethical standards. You may attach information to the application if additional space is needed.

1. Why have you chosen to attend college? _____

2. Why have you chosen your future career? _____

3. What or who influenced your career choice? _____

4. What experiences or persons have you found important in your personal development? _____

I understand and agree that if I am awarded a scholarship by the foundation, It will be payable only upon official proof of completion of First Quarter/Semester at a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education.

Date: _____ Signature: _____



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Photo Release Form

Burbank Police Foundation
P.O. Box 4069
Burbank, CA 91503

Permission to Use Photograph

Subject: Matthew Pavelka Scholarship Awards Presentation/Reception

I grant to Burbank Police Foundation, its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize Burbank Police Foundation, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Burbank Police Foundation may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Signature _____

Printed
Name _____

Address _____

Date _____

Signature, parent or
guardian _____
(If under age 18)