



## **Matthew Pavelka Scholarship Awards Program 2023**

### **Purpose and Guidelines**

#### **The purpose of the Scholarship Awards Program:**

- To award graduating high school seniors who have demonstrated outstanding effort to pursue a vocational goal.
- To motivate students to dedicate themselves thoroughly and responsibly towards their education or training.
- To encourage students to strive for excellence and distinction in whatever they undertake.

#### **The guidelines of the Scholarship Awards Program:**

- Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School, Providence High School, Burbank Police Officers' Association current active or retired member's dependent.
- Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education.
- Applicants must provide a completed application form.
- One current wallet size school photo I.D.
- A complete copy of the applicant's high school transcript.
- Two letters of recommendation. One letter must be from a current 12<sup>th</sup> grade teacher or counselor. One letter may be written by any adult, who is not a relative.
- **Applicants must submit completed applications and all requested materials to the Burbank Police Foundation by February 28, 2023. Incomplete or late applications will not be considered.**

**Scholarship Award recipients will be notified by March 18, 2023.**



**Matthew Pavelka Scholarship  
Awards Program  
2023**

**SCHOLARSHIP APPLICATION CHECK LIST**

- Applicants must be a graduating high school senior from Burbank High School, John Burroughs High School, Monterey High School and Providence High School, Burbank Police Officers' Association current active or retired member's dependent.
- Applicants must have applied, or about to apply for admission to a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education. Applicant will receive Scholarship Award upon official proof of completion of school year.
- Complete pages 1-2 of the attached application form, type or print legibly.
- Provide one current wallet size school photo I.D.
- Provide one complete copy of the applicant's high school transcript.
- Two letters of recommendation. One letter must be from a current 12<sup>th</sup> grade teacher or counselor. One letter may be written by any adult, who is not a relative.
- Applicants must submit completed applications and all requested material to the Burbank Police Foundation by February 28, 2023. Incomplete or late applications will not be considered.

Completed scholarship information may be mailed to:

Burbank Police Foundation, P.O. Box 4069, Burbank, CA 91503.

Hand deliver to the BPF office located in the Burbank Police Department, 200 No. Third Street, Burbank.

Please call the Burbank Police Foundation at (818) 237-9032, if you need any further assistance.

**Completed scholarship applications and requested materials due by February 28, 2023.**



**Matthew Pavelka Scholarship  
Awards Program  
2023**

**Timeline**

Packets provided to all schools no later than, February 8, 2023.

**February 28, 2023**

Applicants must submit completed applications and all requested material to the Burbank Police Foundation. Incomplete or late applications will not be considered.

**March 3, 2023**, – Committee receives applications for review.

**March 14, 2023**, – Committee's top three names must be selected.

**March 17, 2023**, applicants selected shall be notified of interview appointment.

**March 28 & March 29, 2023**

Interviews will be scheduled from 3:30 p.m. – 5:30 p.m., for the top three applicants from each school.

**April 4, 2023**

Announcement of Scholarship Award recipients selected. Need names of recipients in order to get awards in time for presentation.

**April 25, 2023 – Time and Location TBD**

Presentation of Scholarship Awards



BURBANK POLICE  
FOUNDATION

**Matthew Pavelka Scholarship  
Awards Program  
2023**

**APPLICATION FOR MATTHEW PAVELKA SCHOLARSHIP AWARD**  
**Please type or print legibly.**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name of parent who is a current Active or Retired BPOA member (if applicable):  
\_\_\_\_\_

High School: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Graduation: \_\_\_\_\_ Principal's Name: \_\_\_\_\_

College you will attend (if uncertain, list the colleges to which you have applied)  
and expected graduation date: \_\_\_\_\_  
\_\_\_\_\_

Names and amounts of any college scholarships or grants which you have  
already won for academic year 2023 – 2024: \_\_\_\_\_  
\_\_\_\_\_

Honors or awards received in high school: \_\_\_\_\_  
\_\_\_\_\_

Page 1

Answer all questions. Include any information you feel would be significant to the committee in making their decision. We are looking for information regarding your character and ethical standards. You may attach information to the application if additional space is needed.

1. Why have you chosen to attend college? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Why have you chosen your future career? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. What or who influenced your career choice? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What experiences or persons have you found important in your personal development? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand and agree that if I am awarded a scholarship by the foundation, It will be payable only upon official proof of completion of First Quarter/Semester at a recognized junior college, accredited college or university, public or private, offering academic, or vocational courses leading to a secondary education.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Page 2



**Matthew Pavelka Scholarship  
Awards Program**

**Photo Release Form**

Burbank Police Foundation  
P.O. Box 4069  
Burbank, CA 91503

Permission to Use Photograph

Subject: Matthew Pavelka Scholarship Awards Presentation/Reception

I grant to Burbank Police Foundation, its representatives and employees the right to take photographs of me and my property in connection with the above-identified subject. I authorize Burbank Police Foundation, its assigns and transferees to copyright, use and publish the same in print and/or electronically.

I agree that Burbank Police Foundation may use such photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and Web content.

I have read and understand the above:

Signature \_\_\_\_\_

Printed  
Name \_\_\_\_\_

Address \_\_\_\_\_

Date \_\_\_\_\_

Signature, parent or  
guardian \_\_\_\_\_  
(If under age 18)